



## APPLICATION FOR

☐ Alteration, ☐ Addition or Conversion, ☐ Alternate Approval, ☐ Technical Services, ☐ Insignia Inspection  
(SEE REVERSE SIDE OF FORM FOR INSTRUCTIONS AND ADDITIONAL INFORMATION)

### CONTRACTOR/OWNER BUILDER DECLARATIONS

Not required for Special Purpose Commercial Coaches or  
Recreational Vehicles

#### 1. LICENSED CONTRACTORS DECLARATION

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

License Class \_\_\_\_\_ Lic. No. \_\_\_\_\_ Exp. Date \_\_\_\_\_

Contractor \_\_\_\_\_ Date \_\_\_\_\_

#### 2. OWNER-BUILDER DECLARATION

I hereby affirm under penalty of perjury that I am exempt from the Contractors License Law for the following reason (Sec. 7031.5), Business and Professions Code: Any city or county which requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for such permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt therefrom and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars(\$500).):

[ ] I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure is not intended of offered for sale (Sec. 7044, Business and Professions Code: The Contractors License Law does not apply to an owner of property who builds or improves thereon, and who does such work himself or herself or through his or her own employees, provided that such improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the owner-builder will have the burden of proving that he or she did not build or improve for the purpose of sale.).

[ ] I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Sec. 7044, Business and Professions Code: The Contractors License Law does not apply to an owner of property who builds or improves thereon, and who contracts for such projects with a contractor(s) licensed pursuant to the Contractors License Law.).

[ ] I am exempt under Sec. \_\_\_\_\_, B. & P.C. for this reason:

Owner \_\_\_\_\_ Date \_\_\_\_\_

#### 3. WORKERS' COMPENSATION DECLARATION

I hereby affirm under penalty of perjury one of the following declarations:

[ ] I have and will maintain a certificate of consent to self-insure for workers' compensation, as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

[ ] I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Carrier \_\_\_\_\_

Policy Number \_\_\_\_\_  
(This section need not be completed if the permit is for one hundred dollars (\$100) or less).

[ ] I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to workers' compensation laws of California, and agree that if I should become subject to workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

Applicant \_\_\_\_\_ Date \_\_\_\_\_

WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.

#### 4. CONSTRUCTION LENDING AGENCY

I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Sec.3097, Civ. C.).

Lender's Name \_\_\_\_\_

Lender's Address \_\_\_\_\_

#### 5. CERTIFICATION

I certify that I have read this application and state that the above information is correct. I agree to comply with all city and county ordinances and state laws relating to building construction, and hereby authorize representatives of this county to enter upon the above-mentioned property for inspection purposes.

Signature of Applicant or Agent \_\_\_\_\_ Date \_\_\_\_\_

### SECTION 1 - UNIT INFORMATION

I/We Are requesting services for the following unit(s):  
(Check Appropriate Box)

- ☐ Manufactured Home/Mobilehome,  
☐ Manufactured Home/Mobilehome Component Structure  
☐ Commercial Coach (Occupancy Group \_\_\_\_\_)  
☐ Special Purpose Commercial Coach

Decal or License No. \_\_\_\_\_

Serial Number(s) \_\_\_\_\_

Manufacturer Name/  
Model Name \_\_\_\_\_

Insignia/HUD Label Number(s) \_\_\_\_\_

\_\_\_\_\_ Year of Manufacture \_\_\_\_\_

### SECTION 2 - OWNER/ APPLICANT INFORMATION

Owner \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ Zip \_\_\_\_\_

Location Address \_\_\_\_\_

Applicant \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ Telephone \_\_\_\_\_

### SECTION 3 - CONTRACTOR, ARCHITECT OR ENGINEER INFORMATION

Contractor's Name \_\_\_\_\_

Address \_\_\_\_\_

Architect/Engineer Name \_\_\_\_\_ License No. \_\_\_\_\_

Address \_\_\_\_\_

### SECTION 4 - DESCRIPTION OF WORK/ACTIVITY AND VALUATION

Describe the proposed work/activity in detail. Attach additional pages if necessary. Where structural alterations or additions are proposed, complete plans, specifications, details, and calculations are required to be attached to this form. Provide the make and model of any appliance to be installed and provide complete electrical calculations for any electrical alternations or additions.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Indicate the Total Cost of the Work to be Performed \_\_\_\_\_

### SECTION 5 - SIGNATURE AND CERTIFICATION

I/We hereby make application for the services designated above. If applying for replacement of a lost insignia or label for the unit described in item number 1 above, I/we certify that there have been no alternation, additions, or modifications to the unit which would affect compliance with California or federal law or the rules and regulations of the Department. (Where alterations or modifications have been made, an inspection must be obtained.)

Signature \_\_\_\_\_ Date \_\_\_\_\_

#### DEPARTMENT USE ONLY

☐ APPROVED ☐ CONDITIONS (see reverse side) ☐ DISAPPROVED (see reverse side)

Signature of Department Representative \_\_\_\_\_

Date \_\_\_\_\_

